

## SUBMITTING AN AD TO GRAND SQUARE

1. Please note that as of September 2022, *Grand Square* is being produce in MS Publisher. Therefore, ads are now acceptable in any editable text format. However, Word “tables” are now discouraged in favor of “text boxes.”
2. Width for all ads remains at 5 inches.
3. Height and cost:

<u>Ad Size</u>	<u>Maximum Height</u>	<u>Cost for Emailed Ad</u> <small>(ads not submitted in <i>GS</i> format may incur editing fees)</small>
full page	7.75 inches	\$55
half page	3.75 inches	\$30
quarter page	1.75 inches	\$15
eighth page	1.00 inch	\$10

4. If you need assistance in preparing your ad, please contact the Editor in Chief by email at [editor@nnjsda.org](mailto:editor@nnjsda.org) and provide a phone number where you can be reached.
5. Clubs: If your club president needs to proofread and approve the ad, please obtain such approval before the deadline.
6. Send your ad as an attachment in an email to [ads@nnjsda.org](mailto:ads@nnjsda.org).
7. Deadlines are as follows:  

September issue (distributed and posted online in late August) – July 7  
May issue (distributed and posted online in late April) – March 7
8. Following receipt, your ad will be reviewed by the Ad Editor. You will receive an email confirming acceptance of your ad and the fee, providing instructions for payment, and attaching a copy of the final ad as it will appear in the magazine.
9. Please use the final ad as a template or starting point to update for your next ad, if applicable.
10. We like to ensure that all information in the magazine is accurate. If corrections are needed following your receipt of the final ad, please contact the Editor in Chief immediately at [editor@nnjsda.org](mailto:editor@nnjsda.org). Minor changes can usually be accommodated up to two weeks prior to distribution.